

Position Title: Casual Trainer

About Surf Life Saving Tasmania (SLST)

Surf Life Saving Tasmania (SLST) is the peak body for surf lifesaving and coastal safety in Tasmania. Our mission is to save lives, create great Australians, and build better communities. To deliver high-quality accredited and non-accredited training programs for SLST members, schools, community groups, and clients, ensuring content is delivered professionally, safely, and in alignment with SLST and RTO (Registered Training Organisation) standards.

We lead the delivery of lifesaving services, water safety education, training, and surf sports through a network of volunteer clubs, members, and commercial programs across the state

As part of the national Surf Life Saving movement, we play a vital role in preventing drowning and promoting water safety through our volunteer patrols, education programs, advocacy, and partnerships.

SLST work closely with local communities, schools, government agencies, and emergency services to keep Tasmanians safe in, on, and around the water. We value professionalism, safety, collaboration, and inclusion and aim to foster a supportive team culture, where staff contribute meaningfully and continue to develop their skills.

Position Objective

To deliver high-quality accredited and non-accredited training programs for SLST members, schools, community groups, and clients, ensuring content is delivered professionally, safely, and in alignment with SLST and RTO (Registered Training Organisation) standards.

Key Responsibilities

<i>Training Delivery</i>	<ul style="list-style-type: none"> • Deliver nationally recognised and accredited courses such as First Aid, CPR, Community Surf Rescue and/or other safety-related qualifications. • Deliver training to a variety of audiences, adapting content and approach as needed. • Follow course outlines, training resources, and assessment tools as provided by SLST. • Maintain accurate training and assessment records in accordance with RTO compliance requirements.
<i>Communication & Client Engagement</i>	<ul style="list-style-type: none"> • Communicate clearly and respectfully with participants, clients, and stakeholders. • Promote SLST training services and maintain a professional manner. • Provide constructive feedback to participants to support their skill development.
<i>Safety & Compliance</i>	<ul style="list-style-type: none"> • Ensure all training activities meet SLST's WHS standards and follow risk assessments. • Maintain current qualifications and trainer/assessor competency as required. • Report hazards, incidents, or equipment issues promptly.
<i>Team Contribution</i>	<ul style="list-style-type: none"> • Attend SLST trainer briefings, professional development sessions, and updates. • Assist with maintaining training equipment and resources. • Provide feedback to improve course delivery, materials, and processes.

Skills and Personal Attributes

- Ability to work with a diverse range of people and adapt training to audience needs.
- Strong organisational skills with a proactive and flexible approach.
- Excellent communication and presentation skills.
- High attention to detail and commitment to compliance.
- Understanding of or experience in volunteer-based or not-for-profit environments.

Essential Requirements

- Current Driver's License.
- Registration to Work with Vulnerable People (Employment category).
- Training and Assessment qualification suitable to deliver and assess Vocational Training
 - Certificate IV in Training & Assessment (e.g. TAE40122 or equivalent)
 - Trainer and/or Assessor Skill sets
 - Relevant qualifications for the training / assessing being provided.

Desirable Experience

- Experience in Surf Life Saving or a similar volunteer organisation
- Qualifications in outdoor recreation, community development, administration, or leadership

Selection Criteria

Applicants must address the following criteria in their application. Where possible, provide specific examples that demonstrate your experience, role, and outcomes achieved.

- **Training Delivery**
Experience in delivering accredited training programs to a range of audiences, ensuring quality outcomes and compliance.
- **Stakeholder Engagement**
Ability to establish positive relationships with participants, clients, and partner organisations.
- **Communication & Administration**
Strong verbal and written communication skills, with the ability to maintain accurate training records and compliance documentation.
- **Organisational Skills and Initiative**
Ability to work independently, and contribute to continuous improvement in training delivery.

Reports to:	Commercial Services Manager, General Manager
Direct reports:	None
Location:	Statewide
Employment Type:	Casual
Award & Classification:	Sporting Organisations Awards 2020 - Clerical and Administrative Staff, Grade 4 / 5 (depending on skills / experience)