

Co-ordinator – Development & Community Programs Surf Life Saving Tasmania

Job description

Are you looking for a new career opportunity that will make a real difference in the community? Are you interested in working with an organisation whose focus is to save lives, create great Australians and build stronger communities? Surf Life Saving is the largest volunteer movement of its kind in Australia.

We are seeking a passionate and motivated **Co-ordinator for Development and Community Programs** to join our team.

About Us

Surf Life Saving Tasmania (“SLST”) is a volunteer based not-for-profit community service association and is the peak organisation for water safety in Tasmania. Our purpose is to enable all Tasmanians and visitors to enjoy our aquatic environments safely.

About the Role

In this role as Co-ordinator for Development and Community Programs, you will be responsible for delivering programs to our local communities that promote water safety and help save lives. You will also work closely with our volunteer committees and clubs to grow an organisation that is welcoming, inclusive, and diverse, and supports our members through development programs and opportunities.

Each position is permanent full-time, with four weeks’ annual leave, employee assistance program, training and generous salary packaging under our NFP status, providing an attractive and competitive market salary. SLST supports flexible work arrangements and will consider applicants seeking a part-time position and/or based in northern/southern Tasmania.

About You

To be successful in this position, you will:

- Have excellent interpersonal and communication skills with the ability to build and maintain collaborative and productive relationships.
- Be proactive, demonstrating initiative with problem-solving skills and have a high level of attention to detail
- Demonstrated commitment to and understanding of Surf Life Saving Tasmania’s Mission, Vision, and Values.

We are looking for someone who is:

- Highly organised and systematic but flexible and adaptable to meet competing priorities and challenging situations.
- A ‘do-er’ that is focused on meeting deliverables, can self-motivate and work independently, whilst also contribute to a team.
- Enthusiastic to take on new tasks as they arise and assist wherever required.

How to Apply

For further information about the role and to obtain a position description, please send an email using the subject line: **Co-ordinator Development & Community Programs** to Alison Stubbs, General Manager on astubbs@slst.asn.au.

All applications must include a resume, cover letter and statement addressing the selection criteria, and with relevance to the duties of the position. **Applications close:** Wednesday 03 August, 5.00pm